

District Tourism Promotion Council
Mananchira Kozhikode-673001

NO :- 01/DTPC/KKD/RFP/2022

Date 06.06.2022

LAST DATE EXTENDED

District Tourism Promotion Council Kozhikode invites Request For Proposal (RFP) for Leasing out space with basic infrastructure for running tourism center at Vayalada Circuit on monthly rental basis for a period of 3 years. Interested Agencies submit their RFP in the sealed cover addressing to The District collector & Chairman DTPC, Mananchira Kozhikode -673001.Ph:0495-2720012.

Last date of submission: 01.07.2022 03:00 pm

For more details visit : www.dtpckozhikode.com / www.keralatourism.gov.in

DTPC- Vayalada Circuit- Leasing out space with basic infrastructure for running tourism center at Vayalada Circuit on monthly rental basis for a period of 3 years.

BID No : 01/ /RFP/ DTPC/KKD/22

RFP DOCUMENT

Certified that this Bid form contains 14 sheets (including cover) and issued to:

Name of the Bidder:.....

Address :

Date of issue :

Sd/-

Chairman/ Secretary
DTPC

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Proposal of the bidder for the subject work shall be attached separately to the document.

BID NO: 01/ /RFP/ DTPC/KKD/22

RFP NOTICE

District Tourism Promotion Council Kozhikode invites sealed and competitive offers for Leasing out space with basic infrastructure for running tourism center at Vayalada Circuit on monthly rental basis for a period of 3 years.

Tourist area leased out for tourist purpose as detailed in RFP document and exclusively for running tourism center at Vayalada. **The bidder must be a competitive firm to undertake the aforementioned work.** RFP document can be downloaded from www.dtpckozhikode.com / www.keralatourism.gov.in offers are to be submitted in the prescribed RFP document which can be obtained from this office at cost of **Rs.400/-(Rupees Four Hundred)** up to 03:00PM on 01.07.2022. An Earnest Money Deposit of **Rs.5000/-(Rupees Five Thousand only)** - has to be attached along with the bid. The offer shall be submitted (including all applicable taxes) in a sealed cover superscribing the name of the work along with a demand draft for EMD Drafts in favor of District Collector & Chairman, DTPC Kozhikode and payable at SBI Malaparamba and if downloaded from the web site the cost of application form has to be submitted as separate Demand Drafts in favor of District Collector & Chairman, DTPC and payable at SBI Malapparamba. The bids should reach the office of the undersigned on or before **01.07.2022 at 03:00PM**. The bids will be opened at **03:30pm** on the same day.

Demand Drafts of EMD & Tender Form Cost should be submitted in sealed cover

Further details regarding the work can be collected from the office of the undersigned, during office hours.

Sd/-

District Collector & Chairman,
DTPC Kozhikode,
Mananchira -673001

SCHEDULE FOR FINALISATION OF BIDS / ALLOTMENT

- | | | |
|--|------------|-------------|
| 1. Available of RFP form | 07.06.2022 | |
| 2. Receipt of bids (last day) | 01.07.2022 | up to 03pm |
| 3. Opening of Technical / Financial Bid | 01.07.2022 | At 03:30 pm |
| 4. Finalization of allotment/
Issue of allotment letter | | |
| 5. Completion of formalities | | |

Part2: LETTER OF APPLICATION

District Tourism Promotion Council Kozhikode invites sealed and competitive offers for Leasing out space with basic infrastructure for running tourism center at Vayalada Circuit on monthly rental basis for a period of 3 years.

To

Chairman
DTPC,Kozhikode

Sir,

1. I/We have gone through the R F P document and I/We have not tampered/modified the RFP document in any manner. In case, if the same is found to be tampered/modified at a later stage, I/We understand that my/our bid will be summarily rejected and security deposit will be forfeited.
2. Having examined carefully the conditions of this Bid & contract, specifications and Schedules, etc. I /we hereby offer to carry out the works described in the said specifications, etc. at the rates entered herein.
3. I/We hereby undertake to plan, organize, execute and complete the whole of the work entrusted with me/us strictly according to the conditions of contract and the specifications if the work is awarded to me/us.
4. I/We also undertake to abide by the instructions of the DTPC in carrying out the work envisaged under this contract.

Yours faithfully,

Station

:Date:

(Signature of the bidder)

Name & Address

CONDITIONS

INTRODUCTION

DTPC Kozhikode is having a plan of developing Tourism Circuit in Vayalada with co-operation of private ventures for a period of 3 years.

All the bidders must confirm to the below requirements, failing which their bid will be deemed invalid and summarily rejected, irrespective of the financial consideration quoted in the bid.

- The bidders are allowed to form a proprietorship, joint venture, consortium with experienced firms/ companies for the construction of running and maintains of the project. However the bidder should be the managing partner in the Joint Venture/Consortium/Partnership firm/company only whom with DTPC Kozhikode will enter into an agreement and in all the legal matters, only bidder will have the right to negotiate with DTPC Kozhikode.
- Bidders should have 3 year experience in running tourism and hospitality related activities
- The entity must operate with the required permits/licenses as prescribed by the government of Kerala, if any.
- The entity must have a registered office.
- The company must follow a strict 'leave no trace' policy and conform to high sustainability standards.

Submission of Bid

All the bid documents shall be submitted in double cover super scribing 'Name of Work' and RFP number. This cover shall contain duly filled RFP Document & EMD and cost of document.

Schedule

The tentative schedule of key activities is same as given in the Notice inviting RFP. If any day specified in the schedule falls on a holiday for the DTPC, the next working day of the DTPC shall be considered. Normal working hours of DTPC office is 10.00 am to 5.00 pm. The DTPC reserves the right to make necessary modifications, extending the dates in the tentative schedule above, as situations warrant.

Component

- 1. Vayalada Facilitation center, Toilet and Cafeteria**
- 2. View deck, Facilitation room, Toilet and Cafeteria**
- 3. Natural Park and Cafeteria**

Feasibilities

Eco Camp, natural trucking, Natural Park, wedding point, corporate events, entertainment activity spot, cuisine tourism, camping, adventure trails etc

Detailed plan

Plan for proposed project with details must accompany with this tender

Staffs Training

As a basic minimum, training require for all staff in rescue, CPR, first aid, life saving techniques.

Ticket Collection

The revenue for contractor is from ticket collection, ticket charge can be decided on mutual consultation with DTPC . Contractor will be allowed to operate 10 PM to 5 PM after Normal working time of DTPC Kozhikode.

Staff

Bidders shall appoint temporary contract staff to running the activity, Cleaning staff and security during the time will be under the responsibility of contractor. The staff not available right of DTPC staff, however staff should obey orders and instruction from DTPC issued time to time.

Site

Site available are sites constructed by DTPC (Facilitation center, pavilions, view duck, cafeterias and Natural park located in 3 different sites) . Any clarification needed, contractor must visit the site and clear doubt regarding boundaries. Later Stage of tender, DTPC would not entertain any unwanted issue regarding unaware of location and operational areas regarding issues.

Design, Materials and Construction if needed

Design for all aspects and components should be unique and attractive . Materials shall be fit for purpose. Materials should be eco-friendly without disturbing the natural surroundings. The safety side of material should be take care, The design should be unique and which should clear all the safety aspects. Also, safety inspection must be done. All materials used should be completely of standard certification.

Operation

Entire operation and management of center after working hours will be responsibility of contractor.

General Condition

- 1 The Bids should be addressed to the Chairman, DTPC Kozhikode in a sealed cover with the Bid number, name and due date duly super scribed on the cover.
- 2 The bid is for the license for *Leasing out space with basic infrastructure for running tourism center at Vayalada Circuit on monthly rental basis for a period of 3 years*
- 3 The selected bidder will be issued a work order for proceeding with the work after completion of the bidding process and completion of negotiation if the bid submitted and terms and conditions and financial proposal are acceptable to DTPC.

- 4 The word Bidder, contractor, licensee, shall have same meaning as far as this contract is concerned. The word DTPC Shall Means District Tourism Promotion Council.
- 5 The DTPC will provide the space only, all other infrastructure statutory requirement required should be arranged by the Bidder /contractor at his own cost.
- 6 An Earnest money deposit of Rs. 5000/- (Rupees Five Thousand only) in form of DD/Pay Order in favor of District Collector & Chairman DTPC and payable at SBI Malaparamba along with bid.
- 7 Bidder should possess Pan Card, Valid Bank account, GST registration and self-attested copies are to be attached.
- 8 The facility shall remain accessible to the tourists in general on all days (except special orders by DTPC) without any interference and obstruction by the licensee
- 9 The electricity and water charges (if any) shall be payable by the licensee himself or if fitted with meter as per meter reading on commercial rates fixed by the KSEB Limited.
- 10 The Licensee shall keep the premises Neat, Clean and hygienic.
- 11 The Licensee should appoint cleaning staff and maintain the destination clean and neat. If any mismanagement happen in cleaning, The Chairman/Secretary DTPC reserve right to fine. Also, repeat failure will be treated as volitation of tender.
- 12 Only space will be provided by DTPC, all other infrastructure required is to be arranged by the Bidder/contractor at his own cost.
- 13 The licensee should obtain all relevant and mandatory permissions, if any, from the authorities concerned by him.
- 14 The licensee shall observe or obey all rules and regulations framed and in force by the local body /state Government or any other authority for running of the business in the locality and shall obtain all license all permission from the concerned authority at his own experience and cost.
- 15 The license should obey the rules and regulations of the authorities implemented from time to time

- 16 The license should make his own arrangement and human resource for running the center, security and cleaning the premises.
- 17 The licensee should pay the **Rupees 5 Lakhs to DTPC as security deposit** from the date of agreement signed between the licensee and licensor.
- 18 Firm period may be allowed as 2 month to set up the infrastructure , Licensee is free from license fee in this 2 month firmperiod
- 19 **The monthly rent shall be deposited before the 5th of every month. Any failure will be resulted 2% fine on monthly rental share of DTPC.**
- 20 The licensee shall not do anything in or outside the premises which maybe a source of nuisance to Tourists and should fully co – operate with other facilities running in the center
- 21 The licensee shall fulfill and diligently comply with all direction in general or special order given by the DTPC through the Secretary/Chairman DTPC Kozhikode.
- 22 No permanent structure shall be put up in the space allotted for the facility .The licensee shall be entitled to set up temporary structure at his own cost for operational purpose with the prior written permission .On termination of the contract the license shall dismantle and remove all the structure and clear of the area. The licensee is bound to hand over vacant possession of the licensed premises on termination of contract and failure to vacate shall make the licensee a trespasser on DTPC and will be dealt as such.
- 23 The license for running business made in favor of the licensee will be treated as temporary license which is revocable at any time without assigning any reason and in the event of revocation of the license on account of breach of any of terms and conditions of the RFP and agreement . The licensee shall bound quit the premise within 30 days of the notice of the revocation of license by the District Collector & Chairman, DTPC Kozhikode or his authorized representative and the license shall not claim any compensation for any loss resulting thereof.
- 24 The licensee will have no right to cause any alteration ,additions and structural changes in the premises without the prior written consent of the Chairman/Secretary , DTPC Kozhikode
- 25 Licensee do not sublet/re-let the tender
- 26 The DTPC will not in any way be responsible during the course of contract for any accident, loss, damage etc , which may occur during the period of license and the licensee shall to pay for this .
- 27 The licensee is required to put up all necessary warning sign boards for the tourists using the facility , Licensee shall comply with all safety provisions
- 28 The license is required to take necessary insurance policy of adequate value required for operating the facility and shall indemnify DTPC from all damages for personnel and third

party claims due to the use of the facility by tourist's .The policy shall be sufficient to cover any liability for any compensation.

- 29 The licensee shall engage fully trained and adequately experienced staff who are free from infection diseases .The license shall indemnify DTPC from all claims arising from labor law of regulations as far as the operation of facility is concerned.
- 30 Persons having indecent behavior/facing allegation /complaints etc shall not be employed as staff.
- 31 The Chairman/Secretary DTPC or his representative reserve the right to accept or reject all or any bid without assigning any reason thereof.
- 32 Violation of any of the condition shall be sufficient reason for the termination ofcontract.
- 33 If any Bidder withdraws from his/her bid before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money if any, deposited by him will be forfeited to DTPC or such action taken against him/her as DTPC think fit.
- 34 The Bidder will submit the Contract Profile Proforma along with this REQUEST FOR PROPOSALS including Previous Experience details of the firm, certifications etc. Any deviation will be specified separately.
- 35 If any additional work done by the licensee without prior written permission DTPC will not be responsible for that, and even if work done with written prior permission it will not treated as an eligibility for further period extension or reduction in the payment of rent
- 36 DTPC will not responsible for any loss happed due to natural calamity, pandemic spread and any other external reason. The payment of rent during of non-operational period on such condition (external problem) may be exempted as per the decision of Chairman DTPC, only when party requested in written to District Collector & Chairman DTPC. Non-operational period will not treated as an eligibility for further extension of contract period.
- 37 In case the licensee desires to terminate the contract before the expiry of the term, 30 days' notice shall be given in writing to the licensor. Vice versa, the licensor shall issue three months' notice to the licensee if he desires to terminate the contract.
- 38 The Licensee shall pay all costs for damages and expenses caused to the premises structurally or otherwise by the Licensee and in this regard the decision of The chairman DTPC or his representatives Shall be final and binding and the DTPC Kozhikode is entitled to deduct such amount from the security deposited by the licensee. If the security deposit is not sufficient the Chairman/Secretary DTPC can recover the amount as if it is a due amount as per the law of the land.

- 39 The successful bidder will have to bear any responsibility related with damages made by the tourist/guest DTPC will never take any responsibility for the above damages.
- 40 All disputes shall be subject to the jurisdiction of Kozhikode
41. The DTPC may require the contractor to remove any person from the site of work, employed by the contractor, who may be incompetent or may not conduct himself/herself properly and the licensee shall forthwith comply with such requirement.
- 42 Any dispute between the firm/agency and his / her personnel shall be settled at Labour Office. The DTPC shall have no concern whatsoever in the matter. Any risk involved in performing the duty by the employees, would be sole concern of the firm/agency.
43. The contractor will be responsible for payment of Wages, ESI & Provident Fund etc. to the employees engaged by the contractor.
44. Contractor has to inform DTPC if any untoward incident happened while operation (Such as quarrel with public, local issues etc)
45. All the necessary permission regarding food safety , and operation will be responsibility of licensee
46. The contractor shall maintain a complaint book/visitor book/suggestion box at a prominent place in the license premises and in such a way that it is easily accessible to any person who wishes to record any complaint / suggestions and the said details /book shall be open for inspection to the licensor as and when demanded.
47. The contractor shall not sublet, assign or permit or sub-contract the license
48. The license should strictly follow no drinking policy , if found violated it will be treated as condition violation and cancellation of agreement
49. Apart from licensed premises, no other area adjacent to DTPC shall be used by the contractor.
50. The contractor shall abide by all the instruction/ regulations issued by the officials at DTPC with respect to entry and exit of the material / personnel / representatives and visitors from time to time.
51. The contractor has no right on the land of contracted premises as this agreement is for permissive sanction
52. Officials or representatives of DTPC Kozhikode may be at any time monitor the quality of services offered by the contractor
53. Assets developed by DTPC must be neatly managed and effectively utilized by licensee and maintenance done on proper intervals, any failure will be treated as violation of this tender.



SCHEDULE OF PRICES

Name of work- Leasing out space with basic infrastructure for running tourism center at Vayalada Circuit on monthly rental basis for a period of 3 years.

Description	Amount in Figures	Amount in words
Monthly License fee (Including all applicable tax)		

I/We agree to undertake the work at above mentioned monthly lease rent.

Signature of the Bidder:-

Name and Address of the Bidder :-

**Secretary
DTPC**

Date:

Place:

